

**NORTHWEST INDIANA WORKFORCE BOARD MINUTES**  
**Center of Workforce Innovations**  
**July 16, 2015**

**Present:**

Debi Baughman, David Broad, Frank Cardello, Jim Clarida, Thomas Coley, Adam Collins, Ric Frataccia, Clause Harding, Keith Kirkpatrick, Mary Lewis, Kristine Lukowski, Bonnie Maxey, Gary Miller, Gary Olund, Arnold Ransom, Ben Scheiner

**Proxies:**

George Douglas, Arlene Pearson, Joe Medellin, Barb Sacha, Bob Schaefer, Judy Stanton

**Absent:**

Kris Emaus, Rich Gamblin, Rayanna Henderson, Karen Morlan, Dan Murchek, Chris Smith

**Staff:**

Sue Bublitz, Crissy Dooley, Barb Grimsgard, Robyn Minton, Tammy Stump, Linda Woloshansky

**Guest:**

Guadalupe Lopez

**CALL TO ORDER**

Adam Collins welcomed and thanked everyone for attending today's meeting. The guest speaker was delayed due to his work responsibilities so Mr. Collins requested that everyone introduce themselves as several new members have joined the board.

**1. CONSENT AGENDA**

The consent agenda, including the minutes of the last meeting, the dashboard, and performance information was presented for consideration.

**Motion:** A motion was made by Frank Cardello and seconded by Thomas Coley to approve the consent agenda as presented. **The motion passed.**

**2. REPORTS**

Youth Employment Council - Keith Kirkpatrick

Have you hired a youth? The goal is to have them spend time learning from you and be encouraged. The youth flyer will be resent out to the Board.

The JAG Transition of service providers is going well; staff has been hired by both providers. 15 staff members went to training for JAG in Indianapolis. East Chicago School Corporation has not yet signed their JAG agreement, if they choose not to have a program than those resources will be reallocated. There is a Youth meeting tomorrow for all staff so everyone can meet one another.

READY NWI

The READY NWI grass roots program supports more of the in school youth that WIOA will not cover. As an example of this support, Board member Ric Frataccia, spoke about the summer camps that the Valparaiso schools are hosting and referenced a referendum was passed earlier this year to increase the CTE offerings in the schools. This funding will also be used for employing instructional coaches. K-6th grade kids will be engaged in coursework featuring engineering principles.

Dr. Frataccia thanked Linda Woloshansky and her team for the support the Valparaiso schools received to run a STEAM summer camp program. In this program there are 15 girls that have done well in math and science related coursework into an engineering program where they created robots, programmed, and learned about anatomy, physiology, microbiology, etc. Dr. Frataccia is excited about this STEAM camp and hopes that it will encourage these young ladies to pursue a career in these high demand fields.

**Chair Adam Collins asks for a short break to listen to the Guest Speaker, Mr. Walter Parris. After the presentation and discussion, the meeting continued.**

Impact of Steel Layoffs

Stefan Barkow discussed a report that analyzed the impact of the Steel Layoffs in the region. He stated that the data can be analyzed in numerous ways, but measuring the social impact is not as easy. The details in the report are estimates and are meant to show the ripple effect, how the loss of one job leads to other lost jobs either directly or indirectly. Those affected by the ripple will most likely be the ones that come to the WorkOne offices.

The Board members discuss the results of the report and they request to meet with industry leaders in order to understand how the workforce is changing, and how they can be forward thinking to meet demand.

**3. OLD BUSINESS**

There was no old business to discuss.

**4. NEW BUSINESS**

Approval of Allocation & Related Budget

The budget was on page 27 of the Board packet. The State's lower unemployment rate reduced the amount of overall funding; however the high unemployment rate in our region increased the portion of funds received but total is lower than the last allocation received.

**Motion:** A motion was made by Mary Lewis and seconded by Thomas Coley to approve the budget as presented. **The motion passed.**

National Association of Workforce Boards Dues

The Board reviews the memorandum requesting approval of the National Association of Workforce Boards dues.

**Motion:** A motion was made by Gary Olund and seconded by Gary Miller to approve the NAWB Dues. **The motion passed.**

Nomination Committee & Officer Elections

After a conference call the Nomination Committee, consisting of Debi Baughman, Gary Olund, and Arnold Ransom, has agreed upon the following nominations for officers of the workforce board: George Douglas – Chair, Mary Lewis – Vice Chair, David Broad – Secretary, Frank Cardello – Treasurer.

**Motion:** A motion was made by Ric Frataccia and seconded by Keith Kirkpatrick to approve the nomination for officers as presented by the Nominations Committee. **The motion passed.**

An award was presented to Mr. Adam Collins in recognition of his outstanding service and dedication to the Board as Chair from 2013-2015 and thanks were extended to all officers.

**5. STAFF REPORT**

Robyn Minton presents a WIOA preview for program year 2015. WIOA focuses on delivering skilled workers to employers using basic career services, individualized career services, and training. WIOA focuses on the outcomes of employment, skills attained, credentials, wages, retention, and employer satisfaction. To accomplish these goals we will be focusing on training in CNC, CPT & Six Sigma, START, the Skills Building Institute, HVAC EPA, and welding. Ongoing requests that we are still focusing on are CDL, EMT, and other occupations in demand. Special focuses will be Adult College Completion and re-entry needs for Gary residents. WorkOne will also continue to apply WorkBased Learning opportunities like One the Job Training, Adult Paid Work Experience, Internships, and Incumbent Worker Training.

Closing Notes

Thank you officers for your service; please stay after for a picture.

**6. DATES TO REMEMBER**

The next Workforce Board Meeting is on September 17<sup>th</sup>. Mark your calendars for the Graduate to Success in Northwest Indiana event on November 13<sup>th</sup>.

**7. ADJOURN**

With no further business to discuss, the meeting adjourned.

David Broad, Secretary

Crissy E. Dooley, Recording Secretary