

## Basic Workshops

**How to Get a Job in Northwest Indiana** Do you know what local employers are looking for? What industries have the best careers in Northwest Indiana? What can you do to get yourself into a great local position in the industry you want? How to Get a Job in Northwest Indiana is now being offered by industry to address these interests and concerns and discuss the skills needed for a career in the industry you are interested in. Choose an industry you're interested in and come to its workshop to find out what you can do to launch yourself towards your next great career move!

### How to Get a Job in Northwest Indiana are being offered in the following industries:

- Healthcare
- Manufacturing
- Retail/Tourism
- Transportation, Distribution, and Logistics (TDL)

**WOW! WorkOne Can Help You!** What is WorkOne all about? In "Wow! WorkOne Can Help You!" you will learn about all of the amazing free services that WorkOne has to offer the community and you! Need help with your resume? Or maybe you are nervous about an upcoming interview. Come on in and attend this session to learn exactly how WorkOne can help you!

**Basic Computers and Digital Literacy**—Learning Computers with ICC. This course walks customers through setting up a profile in ICC and working toward a more proficient use of the computer and internet for job search related activities. Additional resources will be provided for deeper learning about and with computers. This is a course for those who can use a mouse and keyboard but aren't skilled with computers in general. This is not for customers who already have an ICC profile and are comfortable using a computer or the internet.

**My Next Gig** – The Gig Economy Do you have a skill that can fill a need? Have you ever thought about doing a side job or starting a side business to fill an income gap or to make some money on the side? "My Next Gig" discusses the gig economy and options for entrepreneurship in Northwest Indiana. The workshop addresses the different opportunities and resources currently available as well as what needs to be considered when putting together your gig.

### Individualized Workshops—For Enrolled Customers

**Job Clubs** The purpose of Job Clubs are not only to prepare our enrolled customers to enter or re-enter the workforce, but to also provide them with professional development and networking. Each attendee will be getting something different out of these 90-minute workshops each time they attend. These workshops are not meant to be attended as a one-time deal for resume and interview assistance, but can be attended on a weekly or monthly basis depending on a customer's need. What makes these workshops stand apart is that they can be entered at any point in work-readiness development and job search.

Job Clubs are being offered by industry for enrolled customers to attend based on their career interests. This will give them a more individualized approach to focus on what they are looking for in their next career move.

### Job Clubs are being offered in the following industries:

- Manufacturing and Transportation, Distribution, & Logistics (TDL) Job Club
- Professional Services and Retail Job Club
- Healthcare Job Club

# no-cost workshop calendars

# JULY-AUG. 2018

## RENSSELAER WORKONE OFFICE

116 N Van Rensselaer Street • Rensselaer, IN 47978 • (219) 866-4330

Hours of Operations: Mon, Tues, Wed, Fri – 8:00AM – 4:30PM, Thurs. 10AM – 4:30PM

### JULYWORKSHOPS

**EVERY THURSDAY IN JULY** JULY 5TH, 12TH, 19TH, & 26TH

How to Get a Job in NWI .....	10:00 – 10:30
My Next Gig .....	10:30 – 11:00
Basic Computers Using ICC.....	11:00 – 12:00
WOW! WorkOne Can Help You!.....	1:00 – 1:30
Job Club .....	1:00 – 2:30

### AUGUSTWORKSHOPS

**EVERY THURSDAY IN AUGUST** AUGUST 2ND, 9TH, 16TH, 23RD, & 30TH

How to Get a Job in NWI .....	10:00 – 10:30
My Next Gig.....	10:30 – 11:00
Basic Computers Using ICC.....	11:00 – 12:00
WOW! WorkOne Can Help You!.....	1:00 – 1:30
Job Club .....	1:30 – 3:00

## KNOX WORKONE OFFICE

1913 Heaton Street • Knox, IN (574) 772-6882

Hours of Operations: Mon, Tues, Wed, Fri – 8:00AM – 4:30PM, Thurs. – 10:00AM - 4:30PM

### JULYWORKSHOPS

**EVERY MONDAY IN JULY** JULY 2ND, 9TH, 16TH, 23RD, & 30TH

How to Get a Job in NWI .....	9:00 – 9:30
WOW! WorkOne Can Help You!.....	9:30 – 10:00
My Next Gig.....	10:00 – 10:30
Basic Computers Using ICC.....	10:30 – 11:30
Job Club .....	1:00 – 2:30

### AUGUSTWORKSHOPS

**EVERY MONDAY IN AUGUST** AUGUST 6TH, 13TH, 20TH, & 27TH

How to Get a Job in NWI .....	9:00 – 9:30
WOW! WorkOne Can Help You!.....	9:30 – 10:00
My Next Gig.....	10:00 – 10:30
Basic Computers Using ICC.....	10:30 – 11:30
Job Club .....	1:30 – 3:00

# no-cost workshop calendars

# JULY-AUG. 2018

## LA PORTE WORKONE OFFICE

300 Legacy Plaza West-Sagamore Center La Porte, IN (219) 362-2175

Hours of Operations: Mon, Tues, Wed, Fri – 8:00AM – 4:30PM, Thurs. – 10:00AM - 4:30PM

### JULYWORKSHOPS

#### EVERY WEDNESDAY IN JULY

JULY 11TH, 18TH, & 25TH (CLOSED JULY 4TH)

WOW! WorkOne Can Help You!	10:30 – 11:00
Basic Computers Using ICC	11:00 – 12:00
How To Get A Job In NWI	1:30 – 3:30
Manufacturing	1:30 – 2:00
TDL	2:00 – 2:30
Healthcare	2:30 – 3:00
Retail/Tourism	3:00 – 3:30

#### EVERY THURSDAY IN JULY

JULY 5TH, 12TH, 19TH, & 26TH

WOW! WorkOne Can Help You!	1:30 – 2:00
My Next Gig	2:00 – 2:30
Basic Computers Using ICC	2:30 – 3:30

### AUGUSTWORKSHOPS

#### EVERY WEDNESDAY IN AUGUST

AUGUST 1ST, 8TH, 15TH, 22ND, & 29TH

How To Get A Job In NWI	10:00 – 12:00
Manufacturing	10:00 – 10:30
TDL	10:30 – 11:00
Healthcare	11:00 – 11:30
Retail/Tourism	11:30 – 12:00
Basic Computers Using ICC	1:00 – 2:00
WOW! WorkOne Can Help You!	2:00 – 2:30
My Next Gig	2:30 – 3:00
Basic Computers Using ICC	3:00 – 4:00

#### EVERY THURSDAY IN AUGUST

AUGUST 2ND, 9TH, 16TH, 23RD, & 30TH

Job Club: Healthcare	10:00 – 11:30
WOW! WorkOne Can Help You!	11:30 – 12:00
Job Club: Retail and Professional Services	1:00 – 2:30
Job Club: Manufacturing	2:30 – 4:00

## GARY WORKONE OFFICE

504 Broadway, 4th Floor Gary, IN (219) 981-1520

Hours of Operations: Mon, Tues, Wed, Fri – 8:00AM – 4:30PM, Thurs. – 10:00AM - 4:30PM

### JULYWORKSHOPS

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How To Get A Job In NWI	1:00 – 3:00
Manufacturing	1:00 – 1:30
Healthcare	1:30 – 2:00
TDL	2:00 – 2:30
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# stay updated



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WORKONE HELPS YOU WITH INFORMATIVE CAREER-BUILDING WORKSHOPS AT A LOCATION NEAR YOU.  
To sign up for a **FREE** seminar, call a **WorkOne** office or visit [www.gotoworkonenw.com](http://www.gotoworkonenw.com)

## PORTAGE WORKONE OFFICE

Ameriplex Commercial Park 1575 Adler Circle, Ste.A (219)-762-6592

Hours of Operations: Mon, Tues, Thu, Fri – 8:00AM – 4:30PM, Wed – 10:00AM - 4:30PM

### JULY WORKSHOPS

#### EVERY MONDAY IN JULY

JULY 2ND, 9TH, 16TH, 23RD & 30TH

WOW! WorkOne Can Help You!	10:30 – 11:00
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Manufacturing	1:30 – 2:00
TDL	2:00 – 2:30
Healthcare	2:30 – 3:00
Retail/Tourism	3:00 – 3:30

#### EVERY TUESDAY IN JULY

JULY 3RD, 10TH, 17TH, 24TH & 31ST

WOW! WorkOne Can Help You!	1:30 – 2:00
My Next Gig	2:00 – 2:30
Basic Computers Using ICC	2:30 – 3:30

### AUGUST WORKSHOPS

#### EVERY MONDAY IN AUGUST

AUGUST 6TH, 13TH, 20TH, & 27TH

How To Get A Job In NWI	10:00 – 12:00
Manufacturing	10:00 – 10:30
TDL	10:30 – 11:00
Healthcare	11:00 – 11:30
Retail/Tourism	11:30 – 12:00
Basic Computers Using ICC	1:00 – 2:00
WOW! WorkOne Can Help You!	2:00 – 2:30
My Next Gig	2:30 – 3:00
Basic Computers Using ICC	3:00 – 4:00

#### EVERY TUESDAY IN AUGUST

AUGUST 7TH, 14TH, 21ST, & 28TH

Job Club: Healthcare	10:00 – 11:30
WOW! WorkOne Can Help You!	11:30 – 12:00
Job Club: Retail and Professional Services	1:00 – 2:30
Job Club: Manufacturing	2:30 – 4:00

## HAMMOND WORKONE OFFICE

5265 Hohman Ave. Hammond, IN (219) 933-8332

Hours of Operations: Mon, Tues, Thu, Fri – 8:00AM – 4:30PM, Wed – 10:00AM - 4:30PM

### JULY WORKSHOPS

#### EVERY MONDAY IN JULY

JULY 2ND, 9TH, 16TH, 23RD & 30TH

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Manufacturing	1:00 – 1:30
Healthcare	1:30 – 2:00
TDL	2:00 – 2:30
Retail/Tourism	2:30 – 3:00

# no-cost workshop calendars

# JULY-AUG. 2018

## MICHIGAN CITY WORKONE OFFICE

302 W. 8th Street • Michigan City, IN (219) 809-0575  
Hours of Operations: Mon, Wed, Fri – 8:00AM – 4:30PM, Tues. & Thurs. – Closed

### JULY WORKSHOPS

#### EVERY TUESDAY IN JULY JULY 3RD, 10TH, 17TH, 24TH & 31ST

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## Are you a Re-Entry Citizen? Ready to get back in the workforce?

### Attend our Re-Entry Citizen Workshop!

Workshops run from 9am-4pm

**WorkOne Gary-504 Broadway, 4th Floor (Centier Bank Building)**

July 16, 2018, August 13, 2018, & September 10, 2018

**WorkOne Portage-1575 Adler Circle Suite A · July 17, 2018**

**Michigan City Library-100 East 4th Street · August 14, 2018**

**WorkOne La Porte-300 Legacy Plaza West · September 11, 2018**

***Must be registered to attend***

**For more information or to register contact:**

Jennifer at 219-263-8418 or [jejones2@dwd.in.gov](mailto:jejones2@dwd.in.gov)



This WIOA Title 1-funded program/activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. The TDD/TTY number is 1-800-743-3333.