

WorkOne | No-Cost Workshops

Basic Workshops

How to Get a Job in Northwest Indiana (NWI) Do you know what local employers are looking for? What industries have the best careers in Northwest Indiana? What can you do to get yourself into a great local position in the industry you want? How to Get a Job in Northwest Indiana is now being offered by industry to address these interests and concerns and discuss the skills needed for a career in the industry you are interested in. Choose an industry you're interested in and come to its workshop to find out what you can do to launch yourself towards your next great career move!

How to Get a Job in Northwest Indiana (NWI) is being offered in the following industries:

- ◆ Healthcare
- ◆ Manufacturing
- ◆ Retail/Tourism
- ◆ Transportation, Distribution, and Logistics (TDL)

WOW! WorkOne Can Help You! What is WorkOne all about? In "Wow! WorkOne Can Help You!" you will learn about all of the amazing free services that WorkOne has to offer the community and you! Need help with your resume? Or maybe you are nervous about an upcoming interview. Come on in and attend this session to learn exactly how WorkOne can help you!

Basic Computers and Digital Literacy—Learning Computers with Indiana Career Connect (ICC) This course walks customers through setting up a profile in ICC and working toward a more proficient use of the computer and internet for job search related activities. Additional resources will be provided for deeper learning about and with computers. This is a course for those who can use a mouse and keyboard but aren't skilled with computers in general. This is not for customers who already have an ICC profile and are comfortable using a computer or the internet.

My Next Gig – The Gig Economy Do you have a skill that can fill a need? Have you ever thought about doing a side job or starting a side business to fill an income gap or to make some money on the side? "My Next Gig" discusses the gig economy and options for entrepreneurship in Northwest Indiana. The workshop addresses the different opportunities and resources currently available as well as what needs to be considered when putting together your gig.

Job Clubs—Must be enrolled with Career Advisor to attend

The purpose of Job Clubs are not only to prepare our enrolled customers to enter or re-enter the workforce, but to also provide them with professional development and networking. Each attendee will be getting something different out of these 90-minute workshops each time they attend. These workshops are not meant to be attended as a one-time deal for resume and interview assistance, but can be attended on a weekly or monthly basis depending on a customers need. What makes these workshops stand apart is that they can be entered at any point in work-readiness development and job search.

Job Clubs are being offered by industry for enrolled customers to attend based on their career interests. This will give them a more individualized approach to focus on what they are looking for in their next career move.

Job Clubs are being offered in the following industries:

- ◆ Manufacturing and TDL Job Club
- ◆ Professional Services and Retail Job Club
- ◆ Healthcare Job Club



Portage Office

Ameriplex Commercial Park, 1575 Adler Circle, Ste. A, Portage, IN • 219-762-6592

Hours of Operations: Mon, Tues, Thu, Fri-8:00AM—4:30PM; Wed-10:00AM-4:30PM

March 2018

MONDAY	TUESDAY
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WorkOne
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La Porte Office

300 Legacy Plaza West-Sagamore Center, La Porte, IN • 219-362-2175

Hours of Operations: Mon, Tues, Wed, Fri-8:00AM–4:30PM; Thurs-10:00AM-4:30PM

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Hammond Office

5265 Hohman Avenue, Hammond, IN • 219-933-8332

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Gary Office

NEW LOCATION! 504 Broadway, Gary, IN—located on the 4th floor • 219-981-1520

Hours of Operations: Mon, Tues, Wed, Fri-8:00AM—4:30PM; Thu-10:00AM-4:30PM

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WorkOne
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Michigan City Office

302 W. 8th St., Michigan City, IN • 219-809-0575

Hours of Operations: Mon, Tues, Thu, Fri-8:00AM–4:30PM; Wed-10:00AM-4:30PM

March 2018

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Knox Office

1913 S. Heaton St. Suite B, Knox, IN • 574-772-6882

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Rensselaer Office

116 N. Van Rensselaer St., Rensselaer, IN • 219-866-4330

Hours of Operations: Mon, Tues, Thu, Fri-8:00AM—4:30PM; Wed-10:00AM-4:30PM

March 2018

April 2018

THURSDAY	THURSDAY
<p>1</p> <p>10:00-10:30 AM How to Get a Job in NWI 10:30-11:00 AM My Next Gig 11:00 AM-12:00 PM Basic Computers Using ICC 1:00-2:30 PM Job Club</p>	<p>5</p> <p>10:00-10:30 AM How to Get a Job in NWI 10:30-11:00 AM My Next Gig 11:00 AM-12:00 PM Basic Computers Using ICC 1:00-2:30 PM Job Club</p>
<p>8</p> <p>10:00-10:30 AM How to Get a Job in NWI 10:30-11:00 AM My Next Gig 11:00 AM-12:00 PM Basic Computers Using ICC 1:00-2:30 PM Job Club</p>	<p>12</p> <p>10:00-10:30 AM How to Get a Job in NWI 10:30-11:00 AM My Next Gig 11:00 AM-12:00 PM Basic Computers Using ICC 1:00-2:30 PM Job Club</p>
<p>15</p> <p>10:00-10:30 AM How to Get a Job in NWI 10:30-11:00 AM My Next Gig 11:00 AM-12:00 PM Basic Computers Using ICC 1:00-2:30 PM Job Club</p>	<p>19</p> <p>10:00-10:30 AM How to Get a Job in NWI 10:30-11:00 AM My Next Gig 11:00 AM-12:00 PM Basic Computers Using ICC 1:00-2:30 PM Job Club</p>
<p>22</p> <p>10:00-10:30 AM How to Get a Job in NWI 10:30-11:00 AM My Next Gig 11:00 AM-12:00 PM Basic Computers Using ICC 1:00-2:30 PM Job Club</p>	<p>26</p> <p>10:00-10:30 AM How to Get a Job in NWI 10:30-11:00 AM My Next Gig 11:00 AM-12:00 PM Basic Computers Using ICC 1:00-2:30 PM Job Club</p>
<p>29</p> <p>10:00-10:30 AM How to Get a Job in NWI 10:30-11:00 AM My Next Gig 11:00 AM-12:00 PM Basic Computers Using ICC 1:00-2:30 PM Job Club</p>	

Workshop schedule subject to change. Please register for workshops on our website at www.gotoworkonenw.com

WorkOne
no-cost workshop calendar



This WIOA Title 1-funded program/activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. The TDD/TTY number is 1-800-743-3333.